

Members Present: Leighton Price, Alan Zanotti, Christine Pratt, Charlie Bletzer, Dick Quintal, Richard Knox, Donna Fernandes

7:00 pm Call to Order and Public Comment—

There is no public comment at this time.

7:00 pm Approval of Minutes—

March 9, 2011

Mr. Quintal motions and Mr. Bletzer seconds to approve

Passed | 7-0-0

7:00 pm Operational and Organizational Matters—

Plymouth Police Department is holding graduation ceremonies at Memorial Hall on the morning of April 8 and submitted a request for Mr. Burke to relax enforcement in the area until 1pm.

Ms. Pratt motions and Mr. Quintal seconds to have relaxed enforcement on April 8 until 1pm to support Police Department Graduation at Memorial Hall

Passed | 7-0-0

One Park Place: Mrs. Arrighi will arrange for Patrick O'Brien to attend a PGDC meeting and clarify who owns parking spaces at One Park Place.

Hearing Officer Quarterly Report: John Lundborn will attend the next meeting to present his quarterly Appeals report.

Park Mobile App: Park Mobile will attend the next meeting to demonstrate their pay by cell phone technology.

Parking Lot Cleanup: Mr. Knox volunteered to clean the lots and found Middle Street and Market Street lots to be the worst. Mr. Burke reports Sovereign Bank is very pleased with Park Plymouth's efforts to clean up the lots. He asked if they are interested in allowing Park Plymouth to manage the last row of parking spaces. They seemed receptive and will have an answer for us tomorrow.

March Monthly Revenue and Performance Reports: March exceeded financial expectations. Please refer to the April handout files in the 2011 Minutes Binder for complete information.

Office Hours Change: Because there is not enough foot traffic in the office to justify staying open until 6pm, next week, staff will close the office at 5pm and concentrate on enforcement. Mr. Burke suggests closing the office on Mondays, possibly next year, because staff does not have enough to do.

Parking Officer Performance Report: The Board reviews a Parking Enforcement Officer performance.

Striping: Waterfront 2 lot, Memorial and Nelson Street lots are striped. Next week striping will begin in Fisherman's and Middle Street lots. Mr. Burke will return with a recommendation for on-street markings. Staff will install new signage pointing to free lots, tomorrow.

Stenciling at Union and Water Street: The owner of the Zebra Graphics Building complained on seeing Park Plymouth's contractor painting NO PARKING adjacent to the building on Union Street that parking was not restricted there and that he owned the parking. The 1954 Rules & Regulations show this as a NO PARKING area. Mr. Burke will bring this forward for review by the Town Traffic Safety Committee.

RPF: Park Plymouth received four proposals, all of which Mr. Burke distributed to Mrs. Arrighi, Ms. Pratt, and Mr. Price for review. Ms. McDonough will book a large room for the Subcommittee to review them next wed.

Risk Assessment Policy: The Auditor has no issues with the revised policy; the Board now needs to approve the revisions.

Ms. Pratt motions and Mr. Quintal seconds to approve revision 3 of the Risk Assessment Policy
Passed | 7-0-0

Upcoming presentation on Parking Study Findings to the Plymouth Center Steering Committee: Mr. Burke will attend the Plymouth Steering Committee meeting tomorrow night to present findings and follow up with a Board email.

1954 Rules & Regulations: Town Manager, Police Dept, and Public Works reviewed the updates and did not have many comments. Mr. Burke will speak with the Town Manager on what is the best way to ratify the changes.

OCPC Promoted Bike Week Event(s): OCPC arranged for event insurance and two bike shops are offering bicycle maintenance. Captain Rodgers approved the bike route and OCPC will work with Ted Bubbins to mark the streets. DPW is willing to put 100 barrels out and pick them up for a cost of \$400.00. Mr. Price asks PGDC to consider paying the cost.

Mr. Quintal motions and Mr. Bletzer to pay up to \$500.00 to the Town of Plymouth for DPW to place barrels on the street May 14 from 9am – 12 pm for the OCPC biking event

Passed | 6-0-1

Mr. Price abstains.

Plymouth Multimodal Facility Study: Mrs. Fernandes, Mr. Zanotti, Mr. Price, and Mr. Burke all attended the Facility Study meeting last week. Memorial Hall and the Courthouse Corridor are potential locations for a site. Study partners will choose and announce the site by the end of the year.

Courthouse Consortium: Mr. Zanotti updates the Board on his first meeting with the Consortium.

2020 Parking and Transportation Subcommittee: The committee met and sketched an events traffic management plan. The Committee endorsed the concept of Water Street project and improvement of Burial Hill.

8:30pm

Financial Matters—

The bookkeeper is working to clarify and refine reporting process.

Bills:

Gatehouse Media

Paid Parking Begins Banners
Wicked Local Leader Board
Invoice # CN12400210

\$701.00

Town of Plymouth

MEO Services for March

\$11,570.93

Town of Plymouth

RMV Service Fees

\$9,520.00

Sovereign Bank

Lot Rental Year 2011

\$2,000.00

Joyfly Buzz PR

Administrative Services
March/April

\$966.00

Gatehouse Media

Ad for RFP
Invoice # 100179661

\$225.50

COMPLUS

Invoice # 20388
Collection Services

\$2,154.64

Mr. Quintal motions Mr. Zanotti seconds to pay as presented

Passed | 7-0-0

Utilities: Upper Crust Pizza feels we are not paying our fair share of utilities so Ms. Pratt is trying to solve the issue with the landlord.

Plantings: Bruce Aarons requests matching money of \$750.00 for three years daffodil bulbs through the walking path at Brewster Gardens.

Mr. Knox motions to ignore the request and Mr. Quintal seconds

Passed | 5-2-0

Ms. Pratt and Mr. Zanotti are not in favor.

8:45 pm **Capital Plan—**

The Board reviews Mr. Burkes Draft Capital Plan for 2012-2015 and discusses a preliminary strategy. Mrs. Arrighi approached Mr. Burke and asked if Park Plymouth has any interest in managing the small parking lot on White Horse Road in Manomet. The Board is not enthusiastic about this because the lot is out of PGDC's jurisdiction.

9:00 pm **Temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24 (roll call vote)**

Ms. Pratt	—Yes
Mr. Zanotti	—Yes
Mrs. Fernandes	—Yes
Mr. Price	—Yes
Mr. Knox	—Yes
Mr. Bletzer	—Yes
Mr. Quintal	—Yes

9:25 pm **Ms. Pratt motions and Mr. Quintal seconds to adjourn the meeting** **Passed | 7-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: _____ Date: _____
Alan P. Zanotti, Secretary